



## BOARD OF COMMISSIONERS' MINUTES

Tuesday, May 23, 2017, 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Bellefonte, PA 16823

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### I. CALL TO ORDER

### II. PLEDGE OF ALLEGIANCE

Commissioner Pipe called the Board of Commissioners' meeting to order at 10:00 A.M. on Tuesday, May 23, 2017.

In attendance were Commissioners Michael Pipe, Chair; Mark Higgins, Vice-Chair; Steven G. Dershem, Commissioner; Administrator, Margaret Gray; Deputy Administrator, Natalie Corman; and Executive Secretary, Natalie Bird.

### III. PUBLIC COMMENT

Representatives from the news media included Emma Gosalvez, Leon Valsechi, Sean Yoder, and Jackie Padilla.

Visitor(s) present included Alan Popovich, Danielle Joliet, and Abigail DuVall.

County Personnel present included Chris Schell, Sue Hannegan, Cathy Arbogast, Faith Ryan, and Dale Neff.

CNET staff were present.

### IV. MEETING MINUTES

Commissioner Higgins made a motion to approve the minutes from the Board of Commissioners' meeting held Tuesday, May 16, 2017. The motion was seconded by Commissioner Dershem and unanimously approved.

### V. PRESENTATION

Commissioner Dershem welcomed Cathy Arbogast along with guests Abigail DuVall and Danielle Joliet. Cathy announced that May is the one year anniversary of the HOPE Initiative. They have achieved many accomplishments over the past year. They held four town hall meetings to bring awareness surrounding addiction to the community. In March they held an addiction resource fair and remembrance ceremony to give community members the opportunity to ask questions and remember those who were lost to addiction. With the help of the District Attorney's Office they were able to place six new prescription drug collection boxes throughout the county. Abigail, a student at Central Pennsylvania Institute of Science and Technology, is the designer of the logo used to represent the HOPE Initiative.

Danielle is a member of HOPE, a recent Penn State graduate, and an army veteran. She recently made an appearance on Good Morning America to talk about her own path to recovery.

VI. ACTION ITEM(S)

- A. Prison – Commissioner Pipe announced Chris Schell recently accepted the position of Warden at our Correctional Facility. Today Chris requested that the Board reviews and approves the dishwasher leasing agreement with ECOLAB, Inc. The contract is \$639.95 per month for the period of May 23, 2017 through May 23, 2024. The current dishwasher at the prison is 13 years old, instead of purchasing a new one they are asking to enter into a lease agreement which will include free labor and parts – Dept. 333.
- B. Commissioner Higgins announced the check of the week was to Jims Italian Cuisine for \$232. 00. He made a motion to approve this week's check run in the amount of \$1,161,268.22 dated May 19, 2017. The motion was seconded by Commissioner Dershem and unanimously approved.

VII. DEPARTMENT HEADS – DIRECTORS – GUESTS – Commissioner Higgins made a motion to move the following items (A-C) to the next Consent Agenda. The motion was seconded by Commissioner Dershem and unanimously approved.

- A. Planning – Sue Hannegan requested that the Board reviews a professional service contract with APArchitects, LLC for the Soldiers and Sailors Memorial and the Curtin Monument, both located in front of the Courthouse. This is a requirement of the grant funding for the rehabilitation and preservation of the Memorial and the Monument and provides for the professional conservation, administration, and construction management of the project. Alan Popovich said this will be completed in a two-step process – cleaning the monument and making necessary repairs, then in a year assessing new damage and determining the prevention measures that should be taken moving forward. The total cost is \$104,191 which is funded as follows: State \$49,475 and County Match \$54,716 for the period of March 21, 2017 through October 30, 2018 – Dept. 151.
- B. Adult Services – Faith Ryan requested that the Board reviews a contract addendum with Centre County Youth Service Bureau re: administrative oversight and check distribution for the Housing Program Assistance (Contingency) Fund. From November through May they have been able to serve 85 households. This will allow for additional funds re: rental, security deposit, and utility assistance in the amount of \$33,488; an increase from \$83,909 to \$117,397 for the period of May 1, 2017 to June 30, 2017 – Dept. 501.

C. Emergency Communications – Dale Neff requested that the Board reviews an annual maintenance agreement between Emergency Communications and NetMotion Software, Inc. This agreement is for maintenance on our secured VPN which Police Departments use to access CAD and CAD Mobile data on the mobile computers in their vehicles. This would be for a one year period and would include 24x7 technical support, upgrades, tech notes and web based support, patch and point releases at no additional charge, and guaranteed response times. The total cost is \$2,800 for the period of May 18, 2017 through May 17, 2018 – Dept. 354.

VIII. CONSENT AGENDA – Commissioner Higgins made a motion to approve the following (A-B) Consent Agenda items. The motion was seconded by Commissioner Dershem and unanimously approved.

A. MH/ID/EI – Request that the board approves the following items:

i. Addendum No. 1 between the County of Centre and Crossroads Counseling, Inc. This will allow for funds to provide additional services to include medication assisted therapies (induction of suboxone and vivitrol) and partial hospitalization services. These funds will also provide outpatient treatment and services through the Center of Excellence. The contract maximum will increase from \$115, 000 to \$268,561 a total increase of \$153,561 for the period of July 1, 2016 through June 30, 2017 – Dept. 561.

ii. Addendum No. 1 between the County of Centre and Strawberry Fields, Inc. This addendum will allow for funds to provide additional early intervention services and to add interpreter services in the amount of \$25,000, increasing the contract maximum from \$385,000 to \$410,000 for the period of July 1, 2016 through June 30, 2017 – Dept. 561.

iii. Addendum No. 2 between the County of Centre and The Advocacy Alliance. This will allow for funds to provide additional incident management for intellectual disability services in the amount of \$5,000, increasing the contract maximum from \$11,000 to \$16, 000 – Dept. 561.

iv. Letter of Agreement between the County of Centre and Susquehanna Software, Inc. Services provided include quarterly CCRI submission, annual maintenance, custom programming, quarterly HCSIS SC Tracker maintenance and quarterly SC Pelican maintenance. The contract total is \$41,500 with the source of funding as follows: State \$39,587 and County \$1,913 for the period of July 1, 2017 through June 30, 2018 – Dept. 561.

B. Risk Management – Request that the Board approves the following items.

i. A loss prevention grant program application to PCoRP, the County's property casualty insurer. The total grant amount requested is \$14,919.35 – Dept. 112.

- ii. 2017-2018 PCoRP Renewal Quotation for Centre County Government's property and liability insurance policy through PA Counties Risk Pool. The total cost of renewal is \$256,547 for the period of June 1, 2017 through June 1, 2018 – Dept. 112.

IX. TOURISM/HISTORY

X. DISCUSSION ITEM(S)

- A. Commissioner Higgins announced the Grand Opening for SpringBoard, the Bellefonte Business Incubator will be this Thursday, May 25<sup>th</sup> at 2:00 PM. Guests are asked to park by the Bellefonte Train Station and Talleyrand Park. He also provided a slideshow with images of the building undergoing construction to what the interior looks like now.
- B. Commissioner Higgins was excited to reveal that LendEDU.com has ranked two towns in Centre County in the top 250 best cities in the nation to move to after graduation. Ranking cities on six different parameters, State College ranked 31<sup>st</sup> and Bellefonte was 228<sup>th</sup>.

XI. CORRESPONDENCE RECEIVED

*The following correspondence was received in the Commissioners' Office and will be handled appropriately.*

- A. Commonwealth of PA – Zika Grant \$2,409.40
- B. Bellefonte Kiwanis Club – Invitation
- C. Franchise Insurance Agency, Inc. – Certificate of Insurance
- D. CCAP – Legislative Bulletin
- E. Department of Transportation – Liquid Fuels Payment Letter
- F. Commonwealth of PA – CPT-INV-16-17- CNTRCO \$43,487.55
- G. Commonwealth of PA – PCCD Grant – Victim Witness Service \$8,003.14
- H. Commonwealth of PA – PCCD Grant – Victim Witness Service \$21,191.78
- I. Commonwealth of PA – Centre Co ITG QTR 16-17 \$16,870.62
- J. Snow Shoe Volunteer Fire Company – Parade June 28<sup>th</sup>
- K. Commonwealth of PA – Richard Higgins C 17-52 \$292.04
- L. Commonwealth of PA – Kevin Kabilko C-17-52 \$404.44
- M. Commonwealth of PA – Thomas Breon C-17-53 \$387.40

XII. RECOGNITIONS

- A. Kaleb Norton of Boy Scout Troop 88 of Rebersburg earned the Eagle Rank. A Court of Honor was held on Sunday, May 21<sup>st</sup> to recognize this achievement.

XIII. C-NET REQUESTS

XIV. REPORTS – ANNOUNCEMENTS

A. There was no voter registration report this week.

B. Announcements

i. The Centre County Commissioners' and the Bellefonte Borough Council will hold a joint Town Hall meeting on Thursday, June 8, 2017 from 7:00 to 9:00 PM on the third floor of the Courthouse Annex in Bellefonte.

ii. Centre County Government Offices will be closed Monday, May 29, 2017 in observance of Memorial Day.

XV. There were no executive sessions to report.

XVI. MEETING SCHEDULE

Tuesday, May 23, 2017

BOC – 10:00 AM – Room 146 WB

Centre County Women's Resource Center Celebration Luncheon – 11:30 AM

Department Head Meetings – 1:30-4:00 PM – Room 144WB

Bellefonte Kiwanis Club Reception - 7:00 PM

Wednesday, May 25, 2017

MH – SEDA-COG Board Meeting – 1:00 PM – Lewisburg, PA

SD – RSVP Advisory Council – 1:30 PM – Room 146WB

Thursday, May 25, 2017

BOC Finance Committee – 9:00 AM – Room 146WB

BOC/Salary Board – 10:00 AM – Room 146WB – AS NEEDED

BOC – EBT – 11:00 AM – Room 146WB

BOC – Grand Opening SpringBoard Bellefonte Business Incubator – 2:00 PM – Bellefonte

Friday, May 26, 2017

MP – SEDA-COG Natural Gas Cooperative Meeting – 10:00 AM – Room 146WB

BOC – CJAB – 12:00 PM – Centre County Correctional Facility

BOC – Memorial Day Dedication – 6:00 PM – Sayers Dam

XVII. ELECTION ANNOUNCEMENTS

Tuesday, May 23, 2017

Last day for County Board of Elections to receive voted military and overseas absentee ballots (submitted for delivery no later than 11:59 PM on May 15).

Tuesday, August 1, 2017

Last day to circulate and file nomination papers.

Tuesday, August 8, 2017

Last day to withdrawal by candidates nominated by nomination papers.

Monday, August 14, 2017

Last day for withdrawal by candidates nominated at the primary.

Tuesday, October 10, 2017

Last day to REGISTER before the November election.

- I. QUESTIONS FROM THE PRESS
- II. Motion by Commissioner Higgins to move into executive session at 10:45 AM. The motion was seconded by Commissioner Dershem and unanimously approved. Executive session was adjourned at 11:42 AM.

ATTEST:

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Margaret N. Gray  
Administrator